

Industrial Establishments

Covid-19 Advisory

- ✓ Employees with symptoms like fever, cough, breathlessness etc., may be restricted from entering the premises. Work from home may be allowed wherever possible.
- ✓ Non-essential staff may be encouraged to work from home and wherever possible.
- ✓ Temperature screening of all employees may be carried out and anybody with fever may be referred to the nearest health facility.
- ✓ Bio-metric/Fingerprint based attendance system may be avoided.
- ✓ Floors and other surfaces in the premises should be disinfected daily with 1% Hypochlorite or Lysol on a regular basis.
- ✓ Periodic disinfection of door handles/telephone/arm of seats/hand drills/elevators/dining tables etc., may be carried out.
- ✓ Availability of Soap/Hand wash/Sanitizers in appropriate places may be ensured.
- ✓ Hot water may be provided to employees for drinking.
- ✓ Awareness generation on COVID-19 including screening of short films/Awareness posters etc., may be carried out.
- ✓ All Vehicle transporting employees must be disinfected by wet mopping of floors and handles with 1% Hypochlorite spray.
- ✓ Availability of hand-sanitizers in the vehicles transporting employees may be ensured.

- ✓ A senior Management Advisory Committee may be formed in all companies to monitor regular following of protocols and to secure the protocols to prevent any spread of the virus.
- ✓ Employees may be advised to wash their hands every 2 hours and to avoid touching their face, nose, mouth etc., with their hands.
- ✓ No meetings/conferences may be organised. No group gathering may be allowed.
- ✓ Apart from own employees, adequate awareness may be created among other service providers associated with the industrial establishment like Transport operators and outsourcing/contract staff.
- ✓ For any assistance or support, you may contact the concerned District Collectors. If you need to contact the Industries Department in Government the following officers may be contacted.
 1. N.Muruganandam, I.A.S., Principal Secretary, Industries Department, Ph:044-25671383 & E-mail: indsec@tn.gov.in
 2. J.Kumaragurubaran, I.A.S., Managing Director, SIPCOT, Ph:044-28554514 and E-mail: md@sipcot.in
 3. E.Saravanelraj, I.A.S., Director, Geology and Mining, Ph:044-22501158 and E-mail: cgmchennai32@gmail.com

24 X 7 Control Room of Government of Tamil Nadu for info in

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